



**Moerlina School**  
where education comes alive

## Schedule of Fees 2023 Terms and Conditions

### Application Fee and Endowment Fee

- The Application Fee is applicable when registering for a position at the school and is not confirmation of a place at Moerlina School and is non-refundable.
- The Application fee is per family where a sibling is currently attending.
- The Endowment Fee is payable on accepting a place at Moerlina School and is non-refundable.
- Where a child commences in 3 or 4 Year Old Kindergarten, half of the Endowment Fee is payable (\$600), with the balance of \$600 payable on accepting a place in Pre-Primary, unless sibling discount applies.
- Where a child commences in Pre-Primary to Year 6 the Endowment Fee is payable in full (\$1200), unless the sibling discount applies.

### Discounts

A **family discount** of 50% of the Endowment Fee is offered to siblings enrolled at Moerlina, where the first child has paid the full Endowment Fee.

**Sibling discounts** are available to families with more than one full fee paying child enrolled and attending Moerlina in a full program – 3 days per week for 3 & 4 year old Kindy, 5 days per week for PP – Yr 6. The discount applies to tuition fees only and is applied to the eldest sibling through to the youngest, with the youngest child always receiving the largest discount.

- **10% of Tuition Fees only**, when a second child is enrolled and attending, where children are attending full time.
- **20% of Tuition Fees only**, when a third child is enrolled and attending, where children are attending full time.
- **100% of Tuition Fees only**, when a fourth child is enrolled and attending, where children are attending full time.

An **advanced payment discount** of 3% discount on the Tuition Fees is available when the total years Tuition and Curriculum Support Fees are paid in full, strictly within 30 days of the invoice date. Please request an annual invoice if you wish to take this option.

	Annual Tuition	Second Sibling	Third Sibling	Fourth Sibling	Advance Payment
PP - Yr6	11752	10576.8	9401.60	0	11399.44
Kindergarten	9188	8269.20	7350.40	0	8912.36

Either the Sibling Discount or the Advanced Payment Discount apply.

### Invoicing and Payment of Fees

Accounts for each of the four terms of the school year are sent up to 6 weeks prior to the end of each term and are payable within 30 days of the invoice date. All fees as invoiced are payable by the due date as budgeting and planning is based on full participation. Invoices for the school year are issued as follows:

Invoice Issued	Term 4	Term 1	Term 2	Term 3
For	Term 1: Tuition Fee & Curriculum Support Fee	Term 2: Tuition Fee & Curriculum Support Fee	Term 3: Tuition Fee & Curriculum Support Fee	Term 4: Tuition Fee & Curriculum Support Fee

## Payment Options

- Fees may be paid by cash, direct deposit, EFTPOS, Visa or Mastercard. Where you choose to pay by card, the processing fee will be passed on to you.
- School bank account details: The Moerlina School Inc., BSB: 016 281, Acc: 4257 07853. Please use your family name as a reference.
- A Payment Plan may be considered by arrangement with Moerlina Finance & Risk Committee. Payment arrangements are via a PaySmart contract. PaySmart act on behalf of Moerlina School to process direct debit transactions fortnightly or monthly (per the signed agreement).
- PaySmart arrangements must meet the requirement to have all invoicing for a school year paid by the end of Term 3.

## Late Payment

- Accounts not paid by the due date will incur an Account Administration fee of \$50 per month.
- Where fees remain unpaid from a previous term and an arrangement has not been agreed to, a student may be refused admission to commence the new term.
- Any expenses, costs or disbursements incurred by Moerlina in recovering any outstanding monies, including debt collection agency fees and solicitor costs, will be charged to the account.
- PaySmart arrangement defaults are recovered by the Paysmart debt collection process.

## Notice of Student Withdrawal

When a child will be leaving the school families must give written notice of 1 (one) full term, as agreed to in the Letter of Acceptance of Place at Moerlina. Failure to provide written or sufficient notice will incur an Insufficient Notice of Withdrawal Fee as described in the Withdrawal Policy.

## Busy Bee Contribution

All families are required to attend two Busy Bees (4 hours each) per year. If you are unable to attend, a fee of \$100 in lieu of each non-attendance will be charged in Term 4.

## Fee Basis

The Moerlina School Council sets the Compulsory Fees annually based on: Government funding grants, Consumer Price Index movements, running costs of the school (eg. insurances, security, wages) and the goals and priorities as directed by the Strategic Plan.

## Reference Policies

- Enrolment and Attendance Policy and Procedures
- Financial Management Policy and Procedures
- Withdrawal Policy and Procedures

## International Students

Please request the Schedule of Fees applicable to international students.